

Final Meeting and Reflection of the Partnership

At the last meeting of your mentoring relationship you should reserve some time to reflect the overall process and celebrate your successes.

Take a journey through time:

- Which events, conversations have remained in special memory?
- Which memories are critical, which are very positive?
- What was particularly successful in the time we spent together?

Looking back, **what could have been done differently?**

- From both mentor and mentee?
- In the design of the network meetings?
- In the accompanying trainings and coaching offers?
- Which findings concern the university or the faculty?

What wishes and recommendations ...

- Should be passed on to **program coordination**?
- Are relevant for the **university or the department**?
- How can this feedback be conveyed? (by mentors, program coordination?)

Take a look into the future together:

- What are the most important next steps for the mentee?
- What can the mentee build on to master these steps?
- If there is a desire to stay in touch, clarify whether this is appropriate for all involved, in what form and to what extent.

If it fits to your partnership and your culture: celebrate together what you have achieved!