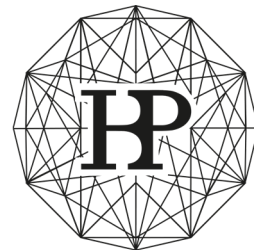


HBP Education Calls for Expression of Interest for SGA3:

How the HBP Education Programme can support your virtual event

More information & contact:

workshops.edu@humanbrainproject.eu
training-support@humanbrainproject.eu



Human Brain Project
Education Programme

Support offers for virtual events

Background

This document explains how the HBP Education Programme Office can support virtual events - administratively and financially - that have been submitted to the continuously Open Call for Expression of Interest (CEoI) for EBRAINS Infrastructure Training events and EBRAINS Workshops.

Financial Support

In general, the same budget and person-month limits apply for physical and virtual events. For virtual events, the budget can be used to fund virtual tools, such as streaming licenses, virtual event platforms, whiteboards (e.g. Miro) etc. Any costs must be directly related to the event.

Administrative Support

The HBP Education Programme Office can offer administrative support before, during and after the virtual event. Your requirements will be discussed in a first VC with the HBP Education Programme Team.

Before the virtual event

- Support the selection of appropriate virtual platform(s) and streaming solutions
- Registration & communication with participants
- Programme planning support (Virtual Coffee Breaks, Virtual Networking)
- Virtual platform set-up
- Support test sessions prior to the event (e.g. with speakers)
- Promotion of the event (Newsletter, Social Media, Event Calendars)

During the virtual event

- (Late) Registration
- Support for handling the virtual platform during the event (e.g. technical facilitator of breakout rooms)
- Participants support
- Video recording
- Social media coverage/share live impressions with the community

After the virtual event

- Post-processing of event (photo and video editing)
- Event recap on Social Media, in the Newsletter and/or the website
- Post-event survey
- Event report



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